

J. Display Case Reservation and Agreement

**Douglas Library of Hebron
Display Case Reservation and Agreement Form**

Applicant's Name and Contact Information:

Name: _____

Address: _____

Primary Phone Number: _____

Organization: _____

Briefly describe the nature and purpose of the display:

Month you wish to reserve display case: _____

I, the Exhibitor(s), have reviewed, understand, and agree to abide by the Douglas Library Display Case Policy which governs the reservation and use of the Library display case. I agree to assume full responsibility for the display and to insure that display is mounted and removed on time and that its contents and design are consistent with the requirement and guidelines set forth in the this policy.

I, the Exhibitor, agree that the Douglas Library accepts no responsibility for the theft or damage of any display exhibit at the Library, and certify that all persons submitting work for this display understand and agree to this waiver. I have read and will comply with the Douglas Library's Display case Policy.

Exhibitor

Date

For Library Use Only:

Application received by: _____ Date: _____